

Horningsea Parish Council

	Minutes of the Parish Council meeting held on Wednesday 22nd January 2025 at 7.30pm at Horningsea Village Hall
	<p>Present:</p> <p>William Neale (WN) Chris Coldron (CC) Catherine Morris (CM) Anna Bradnam (AB) Graham Cone (GC) Hayley Livermore</p>
79/24-25	<p>Open Forum: None</p>
80/-24-25	<p>Apologies for absence Tessa Pleasants Emily Williams</p>
81/-24-25	<p>Declarations of interest None</p>
82/24-25	<p>To approve minutes of the meeting on 27th November 2024</p> <p>The minutes of the meeting held on 27th November 2024 were reviewed, approved, and signed by the Chair.</p> <p>Action Points from the Previous Meeting</p> <ol style="list-style-type: none"> 1. Warm Homes Grant WN confirmed that this had been highlighted to the Parish Charities 2. The Rivers Trust There was no further update on this matter although conversation are ongoing
83/24-25	<p>District and county councillors report</p> <p>Circulated before the meeting.</p>
84/24-25	<p>Website and email addresses</p> <p>All quotes were reviewed, and it was decided to proceed with a quote from Aubergine to create and host the new website at a cost of £499.</p> <p>Proposed by WN, seconded by CM.</p>
85/24-25	<p>Horningsea Gateway/GCP update</p> <p>There were no further updates on this matter, over the update provided following the onsite meeting and works that the GCP will now be</p>

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	undertaking accordingly.
86/24-25	<p>Anglian Water sewage leak/River monitoring/Baits bite lock</p> <p>Anglian Water has confirmed that work will be carried out on the pump station at Dock Lane, with an expected completion date of May 2025.</p> <p>It is now anticipated that the completion of the stabilisation project at Baits Bite Lock will be in May/June 2025. Anna Confirmed that she had now finished her term as Chair and this appointment had passed over to David Goode.</p>
87/24-25	<p>Electrical work bus stop</p> <p>3 quotes were sought for electrical work that is needed at the bus stop on the High Street. It was agreed to proceed with a quote from P Peacock for £680 to complete the work. Proposed by WN, seconded by CM.</p>
88/24-25	<p>Jubilee garden proposed work</p> <p>3 quotes were sought to repair the birdmouth fencing and to replace the fence to the rear of the WC block in Jubilee Gardens. It was agreed to proceed with the quote of £1860 from KGM. Proposed by CM, seconded by CC.</p> <p>Electrical work is also needed at the Jubilee Gardens and we have received a quote of £825. It was agreed that WN would discuss a possible contribution to the cost of the work with the HRA.</p>
89/24-25	<p>New complaints policy and FOI request policy</p> <p>Freedom of Information policy circulated before the meeting was adopted and will be placed on the website.</p> <p>The complaints policy was deferred to the next meeting.</p>
90/24-25	<p>Net Zero Village Grant</p> <p>An application will be made to the Net Zero Village fund for an electric cargo bike, solar panels on the Jubilee garden toilet block, a battery system, upgraded LED lighting and a replacement hot water system.</p> <p>AB and GC left the meeting at 20:35</p>
91/24-25	<p>Finance</p> <p>1. Bank rec and budget review</p> <p>There is currently £43913 across the 2 accounts. There are projected spends</p>

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	<p>of a further £12500 this year (including LHI contribution) leaving a total of £31,400.</p> <p>2. Payments since the last meeting</p> <table border="1"> <tr> <td>24/25 26</td> <td>HMRC</td> <td>Clerk tax</td> <td>£</td> <td>14.01</td> </tr> <tr> <td>24/25 27</td> <td>KGM</td> <td>Grass cutting</td> <td>£</td> <td>423.36</td> </tr> <tr> <td>24/25 28</td> <td>Red shoes accounting</td> <td>Payroll</td> <td>£</td> <td>48.60</td> </tr> <tr> <td>24/25 29</td> <td>H Livermore</td> <td>Clerk wages</td> <td>£</td> <td>28.47</td> </tr> <tr> <td>24/25 30</td> <td>Acacia tree surgery</td> <td>Cemetery work</td> <td>£</td> <td>936.00</td> </tr> <tr> <td>24/25 31</td> <td>SCDC</td> <td>Waste collection cemetery</td> <td>£</td> <td>611.00</td> </tr> <tr> <td>SO8 24/25</td> <td>H Livermore</td> <td>November wages</td> <td>£</td> <td>631.80</td> </tr> <tr> <td>DD5 24/25</td> <td>Ionos</td> <td>Emails and cloud storage</td> <td>£</td> <td>14.40</td> </tr> <tr> <td>SC 4 24/25</td> <td>Unity trust bank</td> <td>Service charge</td> <td>£</td> <td>6.00</td> </tr> <tr> <td>SO9 24/25</td> <td>H Livermore</td> <td>November wages</td> <td>£</td> <td>631.80</td> </tr> <tr> <td>DD6 24/25</td> <td>Ionos</td> <td>Emails and cloud storage</td> <td>£</td> <td>14.40</td> </tr> <tr> <td>SC 5 24/25</td> <td>Unity trust bank</td> <td>Service charge</td> <td>£</td> <td>6.00</td> </tr> <tr> <td>24/25 32</td> <td>KGM</td> <td>Grass cutting</td> <td>£</td> <td>423.36</td> </tr> <tr> <td>24/25 33</td> <td>Anglian water</td> <td>Sewerage charges</td> <td>£</td> <td>84.71</td> </tr> </table> <p>3. Budget and precept 25/26</p> <p>The budget for 25/26 was reviewed and approved.</p> <p>It was agreed to keep the precept the same as 24/25 at £20929. Agreed by all councillors.</p>	24/25 26	HMRC	Clerk tax	£	14.01	24/25 27	KGM	Grass cutting	£	423.36	24/25 28	Red shoes accounting	Payroll	£	48.60	24/25 29	H Livermore	Clerk wages	£	28.47	24/25 30	Acacia tree surgery	Cemetery work	£	936.00	24/25 31	SCDC	Waste collection cemetery	£	611.00	SO8 24/25	H Livermore	November wages	£	631.80	DD5 24/25	Ionos	Emails and cloud storage	£	14.40	SC 4 24/25	Unity trust bank	Service charge	£	6.00	SO9 24/25	H Livermore	November wages	£	631.80	DD6 24/25	Ionos	Emails and cloud storage	£	14.40	SC 5 24/25	Unity trust bank	Service charge	£	6.00	24/25 32	KGM	Grass cutting	£	423.36	24/25 33	Anglian water	Sewerage charges	£	84.71
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92/24-25	<p>To consider passing a resolution, in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, to exclude the press and public due to the confidential nature of the remainder of the business to be transacted</p> <p>This motion was agreed upon unanimously and proposed by WN and seconded by CC.</p> <p>The meeting was closed at 20:45</p>																																																																						
93/24-25	<p>Confidential Item</p> <p>The clerk has received a complaint about the council. This was discussed and a response agreed. Clerk to respond to the complainant.</p> <p>The meeting was reopened at 20:55</p>																																																																						

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94/24-25	<p>To consider passing a resolution, in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, to exclude the press and public due to the confidential nature of the remainder of the business to be transacted</p> <p>This motion was agreed upon unanimously and proposed by WN and seconded by CC.</p> <p>Meeting was closed at 20:58</p>
95/24-25	<p>Confidential Item</p> <p>The issue of the village green and fence was discussed and it was agreed to draft a response letter.</p> <p>Meeting was reopened at 21:15</p>
	<p>Next meeting: 26th March 2025</p> <p>The meeting closed at 21.18</p>