

Horningsea Parish Council

	Minutes of the Parish Council meeting held on Wednesday 29th November 2023 at 7.30pm at Horningsea Village Hall
	Present: Cath Martin William Neale Tessa Pleasants Graham Cone Anna Bradnam Carla Hofman Nick Dakin
	Open Forum: Nick Dakin of Dakin estates which are the company behind the bid to convert the historic buildings at Manor Farm attended to discuss the plans. At present the planning application may be refused as because as it is classed as an 'infill site' only a maximum of 2 properties can be built on this land. Cllr Cone has asked for this to go to planning committee and this is likely to be in January. Nick talked through the plans and answered any questions. The PC have previously made comments that we are now satisfied with the answer to; therefore, the PC has no objection to this planning application and will write in support.
61/23-24	Apologies for absence Emily Williams
62/23-24	Declarations of interest None
63/23-24	To approve minutes of the meeting 27th September 23 Minutes of 27 th September 23 approved and signed by the chair.
64/23-24	District and county councillor reports Circulated before the meeting.
65/23-24	Appointment of vice-chair Deferred until the next meeting.
66/23-24	Co-option of councillor Chris Coldron was co-opted to the position of councillor. Proposed by WN, seconded by TP and agreed by all. Acceptance of office signed and witnessed by the clerk.

Horningsea Parish Council

67/23-24	<p>Speeding and LHI</p> <p>Cllr Neale met with Josh Rutherford to discuss the best way forward for the north end of the village. Josh informed Cllr Neale that community groups such as the HRA can apply to the LHI and this will be discussed with them.</p> <p>It is proposed that the PC apply for a scheme that incorporates:</p> <ul style="list-style-type: none">- Continuation of the footpath to link into the field gate just beyond the village gates- Road improvements to slow vehicles as they enter the village, with the construction is an Island or similar- Road calming measures between Gayton Farm and Manor Farm- Road calming measures between Clayhithe and Horningsea <p>The cost for this will be £6,000 and the PC will be required to contribute at least 10%.</p> <p>If agreed the HRA could make an application for another MVAS.</p>
68/23-24	<p>GCP Greenways update</p> <p>There are a number of concerns about the Greenways plans. Cllr Bradnam will ask Ben Hathaway at the GCP to arrange a meeting with the PC to go over these plans and address any concerns.</p>
69/23-24	<p>Cambs ACRE renewal</p> <p>The parish council's annual membership to Cambs ACRE is due for renewal. The value for money of this membership was discussed and it was agreed to renew this year at a cost of £60 and review this over the year ahead of possible renewal in late 2024. Proposed by WN, seconded by TP, agreed by all.</p>
70/23-24	<p>PC land ownership and title registration</p> <p>Cllr Neale is obtaining quotes to confirm and register land in Horningsea owned by the PC.</p>

Horningsea Parish Council

71/23-24	<p>Tree survey</p> <p>Cllr Neale has obtained 3 quotes to inspect all trees on land owned by the parish council. This needs to be done annually. Agreed to proceed with the lowest quote from Acacia at £325 plus VAT. Proposed by TP, seconded by CM and agreed by all.</p>
72/23-24	<p>New policies for adoption</p> <p>The internal auditor highlighted that there are an extra 4 policies the council should have. These are Disciplinary procedure policy, grievance procedure policy, health and safety policy and a Model publication scheme. The clerk put these together from templates and these were circulated before the meeting for councillors to view. It was agreed to adopt these policies and they will be placed on the parish council page on the website.</p>
73/23-24	<p>Insurance</p> <p>The council's insurance policy is due for renewal on the 11th December; however this is on a 3 year long term agreement so will automatically renew. It was agreed to discuss with the insurance company the following points:</p> <p>Policy should ideally cover the following:</p> <ul style="list-style-type: none"> - Legal coverage should the PC or one of their contractors damage third party property. - Legal coverage for any action taken against the PC or should the PC need to take action against a third party. - Legal coverage for any land encroachment issues (onto PC land) <p>Clerk to discuss with insurance company.</p>
74/23-24	<p>CWWTPR Update</p> <p>A response to Cambs county council and SCDC Local Impact Reports is required by 6th December. Cllr Martin agreed to put this together on behalf of the PC and will circulate for approval.</p>
75/23-24	<p>Finance</p> <p>1. Online payments made since the last meeting</p> <p>H Livermore Back pay April-November 23 378.75 KGM Grass cutting 806.40 W Neale Reimbursement for initial deposit and Ionos 523.40 H Livermore October wages 69.85</p>

Horningsea Parish Council

	<p>Source for Business/Pennon water Jubilee Garden toilets water 115.39 Horningsea village hall trust Donation to warm hub 200.00 H Livermore September wages 520.65 H Livermore October wages 520.65 H Livermore November wages 520.65</p> <p>2. Bank rec and budget update</p> <p>Currently £41174 in bank, Projected spends of between £6100 and £7100. This will leave at the end of March 24 £34-35,000 which is 1.8 x precept.</p>
	<p>Next meeting: 31st January 23</p> <p>Meeting closed at 21:10</p>