

Horningsea Parish Council

	Minutes of the Extraordinary Parish Council meeting held on Wednesday 17th July 2023 at 7.30pm at Horningsea Village Hall
	Present: Robert Balm Cath Martin Emily Williams Hayley Livermore
	Open Forum: None
33/23-24	Apologies for absence Will Neale Tessa Pleasants
34/23-24	Declarations of interest None
35/23-24	To consider the exclusion of press and public from items that may require discussion of possible legal and financial proceedings item in accordance with Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds of the confidential nature of the business. It was resolved to exclude press and public from item 36/23-24 in accordance with Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds of the confidential nature of the business to be transacted. Proposed by RB, seconded by EW.
36/23-24	Confidential item: Ditch correspondence A claim has been made via Online civil money claims against the parish council for costs relating to the ditch adjacent to Rose Cottage. At present we need to respond to this claim by 25 th July. It was agreed to contact the claimant and ask for the 3 quotes they have received for installation of the culvert. They will also be reminded that no work should take place without the permission of the landowner which we believe to be HPC, and any work undertaken on HPC land would need to go through the tender process as per HPC's financial regulations. We will consider offering ½ of the cost of the installation of the culvert only and a decision will be made at the next meeting.

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	Agreed that clerk will contact the Courts and tribunals service centre to ask for a 14 day extension to respond. Clerk will also speak with our insurers to establish what cover we have for legal costs.
	Next meeting: TBC Meeting closed at 21:05