

Horningsea Parish Council

	Minutes of the Parish Council meeting held on Wednesday 29th March 2023 at 7.30pm at Horningsea Village Hall
	Present: Catherine Martin Tessa Pleasants Rob Balm Carla Hofman Emily Williams Hayley Livermore Anna Bradnam Graham Cone
	Open Forum: None
91/22-23	Apologies for absence Will Neale
92/22-23	Declarations of interest None
93/22-23	To approve minutes of the meetings 25/1/23 and 1/3/23 Minutes were approved and signed by the chair.
94/22-23	District and county councillors report Circulated before the meeting. Cllr Hofman stated that she has feedback on Horningsea greenways and will ask if it can be shared with the PC. Pavement resurfacing/ maintenance is not on the CCC programme for 2023 which is disappointing as these are in a poor state on the High Street. Cllr Bradnam to try to arrange a walk around the village with Highways to show them this.
95/22-23	Planning application Proposal: Single storey lean-to infill extension to rear side return and associated raising of rear flat roof height, change from felt roof to lead roof, existing rear dormer to be lead clad, replace existing rear dormer window, altered window / door openings in ground floor south flank wall and installation of an air source heat pump in rear garden-Amendment Site address: East View High Street Horningsea

Clerk: Hayley Livermore
28 Ox Meadows, Bottisham, Cambridge CB25 9FL Tel: 07725080631
clerk@horningsea.net

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	<p>Reference: 22/05291/HFUL</p> <p>Approved with no comments. Proposed by TP, seconded by CM</p>
96/22-23	<p>Ditch/Rose cottage correspondence</p> <p>Cllr Balm and Cllr Neale met on site with Brian Heffernan of Cambridgeshire County council for advice on what is the best course of action. Brian has recommended a drainage consultant for the PC to approach which the clerk will do ASAP.</p> <p>The PC would also like a meeting with the SCDC drainage engineer Lee Hillam. Clerk/RB to organize.</p>
97/22-23	<p>CCC 20mph scheme</p> <p>It was agreed at a previous meeting to apply for the 20mph scheme for Horningsea. Cllr Neale has drafted the application, and this has been circulated to councillors.</p> <p>Cllr Bradnam mentioned that perhaps we should consider trying to get the buffer zones at the ends of the village changed to 30mph instead of 40mph as coming straight into a 20mph zone from 40mph may cause problems.</p> <p>In terms of the question <i>Does your application maximise the impact of the introduction of a 20mph limit:</i> It was suggested we highlight that the area we wish to be 20mph includes school bus pick up, access to village hall, Millenium green, church and pubs, and playground. Therefore, the area we have chosen for 20mph will benefit hugely due to the above things being nearby (being safer for kids etc) cleaner air near the playground, children's bus and Millennium green.</p> <p>Cllr Neale will submit the application before the deadline.</p>
98/22-23	<p>To adopt new standing orders</p> <p>Deferred until the next meeting</p>
99/22-23	<p>To adopt Press/media policy/Equality policy/Safeguarding policy/code of conduct</p> <p>Deferred until the next meeting</p>

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100/22-23	<p>Change of internal auditor</p> <p>Our internal auditor has retired and therefore the clerk has approached Capalc for audit services. They have capacity for this and charge £30 per hour and it is anticipated to take between 4 and 5 hours. Agreed to proceed with this. Proposed by RB, seconded by TP</p>
101/22-23	<p>Finance</p> <p>1. Cheques for signature –</p> <ol style="list-style-type: none"> 1. Red Shoes accounting-£46.80-Chq 951 2. HMRC-Clerk tax-£70-Chq 952 3. H Livermore-£57.92-Chq 953 4. Capalc (discussed and agreed to renew membership) £238.51-Chq 954 5. R Balm-£499.00-Chq 955 <p>2. Cheques since the last meeting –</p> <p>None</p> <p>3. Bank rec and budget review- Currently 38775 in bank. So far this year we have spent £17869 of the £19861 we planned to spend. Spending will not be quite as high as predicted due to the LHI bid being unsuccessful. However, in the absence of spending on the LHI we did spend on fencing for the play area and donation to Save Honey Hill which was not budgeted for. Spends until end of March will be £1900 This will leave £36875. This is 1.9 x our precept. Recommended is 1.5-2 x precept.</p> <p>4. Defibrillator pads- Clerk informed that the pads expire in July this year therefore a replacement set will need to be purchased at a cost of £158.99. Proposed by TP. Seconded by CM</p>
102/22-23	<p>Annual Parish meeting</p> <p>The Annual parish meeting will take place on 26th May 23. Clerk will send invites and co-ordinate reports. Agreed a budget of a maximum of £70 for refreshments. Proposed by RB, seconded by EW</p>
	<p>Next meeting Wednesday 24th May 23</p>

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	Meeting closed at 21:05
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