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|  **All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting** **as set out below.**

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|  | **NOTICE OF ANNUAL MEETING OF THE PARISH COUNCIL:****Hayley Livermore, Parish clerk and proper officer****TIME: 7.30pm****DATE: 24th May 2023****VENUE: Horningsea Village Hall** | **ov** |
|  | Members of the public are invited to address the meeting briefly at the Open Forum. |  |
|  | **Parish Council Members: 5 Quorum: 3** |  |
|  | **AGENDA of the meeting of the Parish Council****Open Forum** |  |
|  5/23-24 | To receive apologies for absence |  |
|  6/23-24  7/23-24    8/23-24 9/23-24 10/23-24 11/23-24 12/23-24 13/23-24  14/23-24  15/23-24  16/23-24   17/23-24 18/23-24 19/23-24  21/23-24 22/23-24 23/23-24 24/23-24           | To receive declarations of interest from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item and to inform the Chairman if they wish to speak on the matter during the open forum.Election of ChairElection of Vice-chairTo approve the minutes of the meetings 29th March 23 and 26th April 23District councilor reportCounty councilor reportConversion of existing vacant farm buildings into seven dwellings with access, parking, landscaping and associated infrastructureSite address: Manor Farm Clayhithe Road HorningseaReference: 23/01582/LBC and 23/01581/FUL73 to vary condition 2 of ref no: 22/03470/FUL (Conversion and change of use of existing stables/barns and sheds to form a 3bed detached dwelling and a two storey extension to create a home studio/office adjacent to the main barn/residence) to show the widening of the existing opening on the east elevation to enable access by the clients vehicles.Site address: Kings Farm High Street HorningseaDitch/Rose cottage correspondenceTo adopt Press/media policy/Equality policy/Safeguarding policy/code of conductTo adopt new standing ordersTo accept the end of year bank rec 22-23/S137 spending 22-23To approve the annual governance statement for 22-23To approve the accounting statement for 22-23To declare the parish council exempt from External audit for 22-23Clerk appraisal and pay reviewPlay area inspection report 1. Cheques for signature
2. Cheques since the last meeting
3. Bank rec and budget review

To accept matters and notices for the next agendaNo decisions can lawfully be made under this item**.** LGA 1972 s12 10(2)(b) states that business must be specified; therefore the Council cannot lawfully agree any matter that is not on the agendaDate of next meeting TBC |  |
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