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|  | **Minutes of the Parish Council meeting held on Wednesday 25th January 2023 at 7.30pm at Horningsea Village Hall** |
|  | **Present**:  Catherine Martin  Tessa Pleasants  Rob Balm  Carla Hofman  Emily Williams  Hayley Livermore  Anna Bradnam |
|  | **Open Forum:**  None |
| 68/22-23 | **Apologies for absence**  Will Neale; Graham Cone |
| 69/22-23 | **Declarations of interest**  None |
| 70/22-23 | **To approve the minutes of the meeting 30th November 22**  Minutes were approved and signed by the chair |
| 71/22-23 | **District and county councillors report**  Circulated before the meeting |
| 72/22-23 | **One-storey extension to side, demolition of rear portion of existing garage, detached single-storey summer room to rear, with steps to rear of the property.**  **Site address: 21 Abbots Way Horningsea Cambridgeshire**  **Reference: 22/04444/HFUL- Amendment**  Agreed to approve the above planning application with 2 comments: traffic during construction. This is already a congested road where bin lorries etc. struggle to get down. Therefore, construction vehicles need to park on the properties hard standing which has room for 3 vehicles.  The proposed extension extends beyond the rear property wall of number 23 Abbots Way. This part of the extension is likely to affect the light coming into the conservatory of number 23 and may in turn affect the rest of their downstairs.  Proposed by RB, seconded by CM |
| 73/22-23 | **Proposal: Demolition of the existing dwelling, erection of 3 No. new dwellings and conversion of existing barn to office use.Site address: Northgate Farm High Street Horningsea, Reference: 22/04533/FUL- Amendment**  No comments as the only change to previous application is the number of bicycle storage sheds. |
| 74/22-23 | **Conversion and change of use of existing stables/barns and sheds to form a 3 bed detached dwelling and a two storey extension to create a home studio/office adjacent to the main barn/residence.**  **Site address: Kings Farm High Street Horningsea**  **Reference: 22/03470/FUL-Amendment**  Agreed to reiterate comments made to previous application:Visibility when entering and exiting the existing properties drive is very poor and dangerous. This should be investigated if there will be more cars entering and exiting to see if it can be improved and care needs to be taken with construction traffic.  Also, there is planned development at Northgate Farm, High Street, Horningsea and care needs to be taken if these 2 were to go ahead at the same time as they are directly next to each other which could cause congestion and make visibility dangerous.  Proposed by RB, seconded by TP |
| 75/22-23 | **Horningsea Parish charities**  We have received a request from Horningsea parish charities for a donation. This was discussed and it was felt that more up to date accounts for the charity were needed as the most recent we have are dated December 21. Clerk to request these and to be discussed at March meeting. |
| 76/22-23 | **To review risk registers and asset register**  Asset register reviewed. Playground fencing added (purchased 2022)  General and cemetery risk registers reviewed. Change made to wording on ‘Annual return’ section of general risk assessment. |
| 77/22-23 | **Combined authority draft bus strategy**  To be discussed at extra meeting on 22nd February 23 |
| 78/22-23 | **Fence to rear of WC block Jubilee garden**  No update. Defer to next meeting |
| 79/22-23 | **Footpath repairs**  Cllr Pleasants raised the state of the footpaths in the village, especially on the High Street. Cllr Bradnam to check with Highways at CCC whether Horningsea is on the list for footpath repairs as we have previously been told that we were. |
| 80/22-23 | **Defibrillator**  Clerk to make sure the defibrillator is registered with ‘The circuit’ which runs the national defibrillator database as well as Heartsafe. The defibrillator has been checked tonight and is working fine; the batteries have a long life on them, and the pads need replacing before July 23. Clerk to arrange. |
| 81/22-23 | **CWWTPR Community working group meeting report**  Cllr Martin attended the working group meeting and read the report on this that she had circulated to all councillors before the meeting. |
| 82/22-23 | **Finance**   1. **Cheques for signature –** 2. Information commissioner-£40-Chq 934 3. Anglian water-£68.06-Chq 935 4. HMRC-£124.95-Chq 936 5. SLCC-£60.18-Chq 938 6. Source for Business-£46.44-Chq 939 7. HVHT-£260-Chq 940 8. KGM-£12089.60-Chq 941 9. Red Shoes accounting-£46.80-Chq 942 10. H Livermore-£127.12-Chq 943 11. H Livermore-£10.00-Chq 944 12. R Balm-££159.60-Chq 945 13. **Cheques since the last meeting –**   None   1. **Bank rec and budget review**- Currently 43658 in bank. So far this year we have spent £12936 of the £19861we planned to spend. Spending will not be quite as high as predicted due to the LHI bid being unsuccessful. However, in the absence of spending on the LHI we did spend on fencing for the play area and donation to Save Honey Hill which was not budgeted for.   Estimated spends until end of year are around £6000 (possibly more if HRA put in a claim for a grant). This will leave £37658. This is 2 x our precept. Recommended is 1.5-2 x precept. Therefore, there are funds-around £2000 we can carry forward to put towards our LHI bid.   1. **Budget and precept 23-24**- Clerk circulated budget before the meeting. Budgeted £1500 for LHI if successful (combined with the £2000 carried over). Budget is running at a shortfall of £795. To cover this, we will need to increase our precept by 4.5%; £4.50 per year on a band D property. Proposed by RB, seconded by TP and agreed by all. |
|  | **Next meeting Wednesday 22nd February 2023**  Meeting closed at 21:25 |