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|  | **Minutes of the Parish Council meeting held on Wednesday 30th March at Horningsea Village Hall** | **Action** |
|  | **Present**: Robert BalmTessa PleasantsMichael GingellHayley Livermore John WilliamsGraham ConeCatherine Martin |  |
|  | **Open Forum:** **None** |  |
| 99/21-22 | **Apologies for absence**William NealeEmily Williams |  |
| 100/21-22 | **Declarations of interest**None |  |
| 101/21-22 | **To approve the minutes of the meetings 19th January 22 and 8th March 22**Minutes approved and signed by the chairman |  |
| 102/21-22 | **District and County councillor reports**Circulated before the meeting |  |
| 103/21-22 | **Councillor vacancy**Catherine Martin had submitted a written application to the council before the meeting. Proposed by RB, seconded by TP and voted unanimously to co-opt Catherine onto the council**.** |  |
| 104/21-22 | **Highway gate repair/replacement**Cllr Neale has obtained a quote of £985 to replace and repair the gate and the post and north end of the village. It was agreed that this was a fairly high quote and therefore to obtain another one. Additionally, we may hear from Cambridgeshire County council as to whether our LHI bid has been successful in the next few weeks.  |  |
| 105/21-22 | **CWWTPR Phase 3 consultation response**Response from PC needs to be submitted by 26th April. Response will be prepared and circulated, and an extraordinary meeting will be held on the 20th of April to finalise and agree the response.  |  |
| 106/21-22 | **Bottisham United charities representative**Since the resignation of Jessica Kitt, we are one representative down for Bottisham United charities. Cllr Balm agreed to take on this role and will contact the charities clerk.  |  |
| 107/21-22 | **Community chest grant**SCDC community chest grant is open to applications until the 12th April. This year groups can apply for a grant of up to £700 for projects to commemorate the platinum jubilee. The idea of planters at the north end of the village was discussed. Cllr Balm to discuss with residents and publicize this on social media to get any idea from residents. |  |
| 108/21-22 | **Risk assessment review**Risk assessment was reviewed-no changes to make. It was agreed that the clerk and the chair will thoroughly review as soon as possible the electronic data and paper storage records to see whether we can make this more secure.Path in cemetery was not specifically mentioned in the cemetery risk assessment-agreed to add this. |  |
| 109/21-22 | **Asset register review**Speed camera with a value of £597 was added. Assets now stand at a value of £51366. |  |
| 110/21-22 | **Mowing and ditch clearance on PC land**It has been brought to our attention that a piece of land next to the pond on the millennium green is owned by the PC and therefore we need to arrange for this to be cut. To discuss with Cllr Neale about adding this to maintenance contractAdditionally, there is a ditch which needs clearing and ownership is not clear. Therefore, clerk to check land register to ascertain whether the PC owns this land as well.  |  |
| 111/21-22 | **Cheques for signature**None**Cheques since the last meeting**1. Chq 891-Autospeedwatch-£148
2. Chq 892-HVHT-£160
3. Chq 893-KGM-Grass cutting-£385.20
4. Chq 894-Capalc-£272.68
5. Chq 895-H Livermore-£40.40
6. Chq 896-KGM-Grass cutting-£385.20
7. Chq 897-HMRC-£62.00
8. Chq 898-H Livermore-£106.54
9. Chq 899-HMGT-£310
10. Chq 900-Red Shoes accounting-£45

**Bank reconciliation and budget update**There is £36554 across the 2 accounts as of 10/3/22. With further projected spends of £490 on clerk wages it is projected that we will finish the year on around £36000 which is just under 2 x our precept.  |  |
| 112/21-22 | **Fen Ditton school**The chair of governors at Fen Ditton School has written to the PC to ask for feedback on the school possibly changing its name to ‘Fen Ditton Community primary academy’. Overall, we are not in favour of the name change. The school has always been known as Fen Ditton school and there is no particularly good reason to change it. Additionally, the cost of rebranding is unnecessary (website etc.).  |  |
|  | **Extraordinary meeting to be held on 20th April 2022**Meeting closed at 21:15 |  |