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|  | **Minutes of the Parish Council meeting held on Wednesday 29th September 2021 at Horningsea Village Hall** | **Action** |
|  | **Present**: Robert Balm, Will Neale, Jessica Kitt (20:00)Cllr Anna BradnamCllr John WilliamsCllr Graham ConeCllr Claire Daunton11 members of the public  |  |
|  | **Open Forum:** PC Carter attended from the Sawston policing team to discuss speeding in the village. A number of residents put forward their concerns about speeding and the number of accidents occurring. The PC have been sending data from the new camera to the police. PC Carter and his colleagues are aware of the problem and intend to put more resources into this, however funds and man time are short.  |  |
| 42/21-22 | **Apologies for absence**Tessa Pleasants, Emily Williams, Michael Gingell, Keith Long |  |
| 43/21-22 | **Declarations of interest**Cllr Neale for item 49/21-22 |  |
| 44/21-22 | **To approve the minutes of the meetings 28th July 21 and 11th August 21**Minutes approved and signed by the chairman |  |
| 45/21-22 | **Matters arising from the minutes of the meetings 28th July and 11th August 21**None |  |
| 46/21-22 | **District councillor reports**Circulated before the meeting |  |
| 27/21-22 | **County councillor report** To be circulated after the meeting |  |
| 48/21-22 | **Paving outside the porch entrance and paving ramp outside the lavatories on the south side of the tower.****Site address: St Peters Church Church End Horningsea****Reference: 21/03876/FUL** |  |
| 49/21-22 | **Retrospective vehicle access****Site address: 3 Kings Cottage Clayhithe Road Horningsea****Reference: 21/03693/HFUL**Unable to comment on this application due to Cllr Neale declaring an interest, therefore not being quorate. |  |
| 50/21-22 | **PC rep Bottisham united charities** Bottisham united charities clerk has been in contact about representatives from the PC. Michael Gingell is a representative, the other has resigned from the PC and therefore a replacement is needed. Due to only 3 councillors being present this item was deferred to the next meeting, Cllr Kitt will attend the charity meeting in November. |  |
| 51/21-22 | **Greater Cambridge Local Plan**Discussed earlier by District councillors. Consultation begins on 1st November; therefore this will be an item for the next agenda.  |  |
| 52/21-22 | **Jubilee garden risk assessment**Cllr Neale circulated before the meeting. Small changes made, approved by all and adopted by the council. Proposed by RB, seconded by JK.  |  |
| 53/21-22 | **LHI**Proposed LHI submission circulated before the meeting by JK. In line with Josh Rutherford’s (CCC Highways) advice and that of an independent consultant employed by Urban and Civic, a road narrowing (pinch point) or a priority narrowing (chicane type feature) at the northern entrance to the village is proposed. The exact nature and design would be dependent on detailed design/safety audit feedback, and we would like the design to include a formalised footway extending from the end of the existing footpath in the village to where the path enters the field. We would also like to consider simple things in the design to give a good first impression of the village e.g., planters,as it is not always obvious at the north end of the village that you are entering a residential zone.Agreed to contribute 20% of final cost up to a maximum of £2500.Proposed by RB, seconded by JK |  |
| 54/21-22 | **Covid community champion award**Lucy Frazer has asked for nominations of those who have been a great asset to the community during Covid and the lockdowns. A parishioner was proposed; however, we will need to check whether they can be nominated due to personal reasons. |  |
| 55/21-22 | **Local Pc meeting-local plan**This has not yet been organized by the Save Honey Hill group-may take place in the future. |  |
| 56/21-22 | **OxCam Arc consultation**Deferred to extraordinary meeting |  |
| 57/21-22 | **Cheques for signature**1. Kiddle Grounds Maintenance- 864-£385.20
2. Carter Jonas-865-£5.00
3. H Livermore-866-£24.18
4. Red Shoes Accounting-867-£45.00
5. HMRC-868-£59.40
6. William Neale-869-£597.00
7. Anglian Water-870-£41.29
8. Safelincs-871-£71.99

**Cheques since the last meeting**1. Kiddle Grounds Maintenance- 860-£385.20
2. SCDC-861-£163.30
3. Kiddle Grounds Maintenance- 862-£385.20

**Bank reconciliation and budget update**As of there is £35,533 across the 2 accounts. Spending is in line with budget |  |
| 58/21-22 | **Matters for the Next agenda** Review all councillor responsibilitiesDock Lane & St Johns Lane landscapingLocal Plan |  |