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|  | **Minutes of the Parish Council meeting held on Wednesday 30th September 2020 at 7.30pm via Zoom call** | **Action** |
|  | **Present**: Cllrs Robert Balm, Jessica Kitt, Emily Williams, William Neale, Tessa Pleasants  District Cllr Claire Daunton  Graham Cone  Anna Bradnam  Hayley Livermore Clerk |  |
|  | **Open Forum:**  None |  |
| 49/20-21 | **Apologies for absence**  Michael Gingell  Keith Long |  |
| 50/20-21 | **Declarations of disclosable pecuniary & other interests**  **None** |  |
| 51/20-21 | **To approve the minutes of the meeting 29th July and 2nd September 2020**  Minutes of 29th July and 2nd September 20 were approved. Signed copies to be sent to the clerk by chair. |  |
| 52/20-21 | **Matters arising from the minutes of 29th July and 2nd September 20**  None not covered in agenda |  |
| 53/20-21 | **District Councillor reports**  Circulated before the meeting |  |
| 54/20-21 | **County Councillor reports**  Circulated before the meeting |  |
| 55/20-21 | **Play area**  3 quotes have been received for the play area equipment. These are Wicksteed at £28,907, Playdale at £50,212.44 and Creative play at £46,758.00. It was decided after discussion to go with Wicksteed due to the quote being significantly lower than the others and metal equipment will hopefully last longer than wooden.  A grant has been secured from FCC communities foundation and HVHT and HRA have contributed.  PC agreed to contribute up to £2500 for new fencing. This will come out of funds from the sale of land at Luggs Lane which is earmarked for the purchase of assets only. Proposed by RB, seconded by JK.  The new equipment will be owned, insured and maintained by HPC. We will also arrange yearly Rospa inspections. |  |
| 56/20-21 | **Necaap consultation response**  Cllr Balm has put together a response to the Necaap consultation which has been circulated to all. All agreed and the clerk will submit before the deadline.  It was also agreed that Cllr Balm will sign the joint letter of objection with other north eastern villages on behalf of HPC. Proposed by RB, seconded by JK. |  |
| 57/20-21 | **Website accessibility**  New regulations came into force in September regarding accessibility to parish council websites. Cllr Balm has looked at our website to ascertain what needs to be done to comply with the regulations make the changes himself by January. We are not compliant by the date set of 23rd September and a statement to this affect has been added to the website. |  |
| 58/20-21 | **Finance**   1. Payments have been made since last meeting   1.822-Kiddle- £385.20  2.823-Kiddle- 385.20  3.824-H Livermore-£50.00  4.825-H Livermore-£54.06  5. 826- Red Shoes accounting-£45   1. Bank Rec- Unable to do a full bank reconciliation due to the absence of the bank statement. Clerk provided details of finances- as of 28/8/20 we had £13,368.78 in current account and £19,555.39 in savings. A total of £32.924. Spend since then has been around £2000. Therefore we have around £31,000 with 2nd half of precept of £8600 to go in, totalling around £40,000. 2. Budget reports   Spending is in line with budget. |  |
| 59/20-21 | **Clerk pay increase**  Clerk has been given a 2.75% pay increase in line with NALC guidelines. Pay increase was backdated to April 2020. |  |
| 60/20-21 | **LHI 21-22**  Cllr Kitt met with Josh Rutherford to discuss further options for the village in terms of traffic calming. There was not enough time to bid before the closing date this year, we will aim to apply for next year. The most feasible measures that could be applied for via LHI is to replace the pedestrian crossing north of Priory Way with a build-out which would help protect parked vehicles and provide a better crossing. We could also consider a build-out on southbound carriageway and protected buffer. This could also have the effect of slowing traffic down.  We can also consider new DYLs for a 15m stretch to enable vehicles to pull in and pass for properties north of Priory Way: The Priory, East View, Hollys Cottage and Francis Cottage – some have no off-street parking.  There are usually cars parked outside these properties. New DYLs on this full stretch on east side to prevent parking moving to the opposite side of road.  We will need to consult all residents living in the areas affected and this will be an ongoing agenda item. |  |
| 61/20-21 | **Covid-19 village support**  The Covid-19 support group is ready to act again should we be subject to a local lockdown at any point. Both the district and county council also have plans in place and will work closely with parish councils. |  |
| 62/20-21 | **To accept matters for the next agenda**  Website  **Meeting to be held Wednesday 25th November at 7.30pm via Zoom call** |  |
|  | **The meeting closed at 21:20** |  |