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|  | **Minutes of the Parish Council meeting held on Wednesday 15th January 2020 at Horningsea Village Hall** | **Action** |
|  | **Present**: Cllrs Robert Balm, Keith Long, Tessa Pleasants, William Neale, Jessica Kitt  District Cllr Claire Daunton, Graham Cone  Hayley Livermore Clerk  3 members of the public |  |
|  | **Open Forum:**  A resident highlighted that although some potholes in the village have been filled there are still a number that need attention. Cllr Daunton to discuss with Anna Bradnam.  Resident highlighted that there were no buses through Horningsea between Sunday 22 December and Thursday 2 January. Also highlighted was that the bus contracted to take Papworth nurses from Waterbeach Barracks to the Biomedical Campus is travelling through Horningsea and should not be because these buses are over ten tonnes empty and Horningsea High street has an access limit of 7.5 tonnes. Again, Cllr Daunton to follow up with Anna Bradnam. |  |
| 64/19-20 | **Apologies for absence**  Michael Gingell, Emily Williams |  |
| 65/19-20 | **Declarations of disclosable pecuniary & other interests**  **None** |  |
| 66/19-20 | **Approval of minutes 27th November 19 and 4th December 19**  Minutes were signed and approved by the chairman |  |
| 67/19-20 | **Matters arising from the minutes of 27th November 19 and 4th December 19**  None that are not included as an agenda item |  |
| 68/19-20 | **District Councillor reports**  Circulated before the meeting |  |
| 69/19-20 | **County Councillor reports**  Circulated before the meeting |  |
| 70/19-20 | **Planning application: 3, Kings Cottage, Clayhithe Road, Horningsea, Cambridge, Cambridgeshire, CB25 9JE Ref: S/4401/19/FL-Vehicular access-retrospective**  Approved with the following comments:  1. Please ensure that the proposed drainage system is adequate to deal with surface run off which occurs  2. Please ensure the pavement will be able to tolerate cars crossing it when waterlogged  3. Please investigate whether there is a better surface than concrete that could be used such as gravel.  Proposed by RB, seconded by TP. |  |
| 71/19-20 | **Local plan consultation**  Cambridge City and South Cambridgeshire District Councils are preparing a new joint Local Plan which will affect the future of Greater Cambridge over the next 20 years. Known as the Greater Cambridge local plan this is currently out for consultation until end of February. Comments to be collated on email and submitted by the clerk. |  |
| 72/19-20 | **Grounds maintenance**  The hedges at the cemetery have been partially cut by CGM, who are to attend next week to finish and also complete hedge cutting at the Millenium green. Following this the clerk will inform CGM we are not renewing the contract and we will start with new contractor in the Spring. |  |
| 73/19-20 | **Playground maintenance**  Clerk and chairman have not received a response from HRA re the playground maintenance. TP informed that the Rospa inspection is due in April. Clerk to speak to another member of the HRA regarding this. |  |
| 74/19-20 | **Free trees scheme from SCDC**  SCDC are offering all parish councils a voucher for 3 free trees which can be redeemed at local garden centres. Agreed to apply for this and decide at March meeting where trees will be planted. |  |
| 75/19-20 | **Age UK warden scheme**  Clerk has been approached by Age UK who run a mobile warden scheme in Waterbeach, Chittering and Landbeach about the possibility of Horningsea joining the scheme. This is a scheme where a warden will visit a resident once a week for a cost of £7 to the resident and can collect shopping, prescriptions, help around the house or even just provide company. Age UK have asked for a contribution of £400 per year from the PC for us to join. It was agreed to approach residents at Silver circle and via facebook to gauge interest in the scheme before committing. |  |
| 76/19-20 | **Finance**   1. Payments have been made since last meeting   None   1. The following payments were approved and signed by Cllr Balm and Cllr Pleasants   1. Horningsea Village hall-£300-799  2. Red Shoes accounting-£43.20-800  3. Information commissioner-£40-798   1. Bank reconciliation and budget update-As of 15/12/19 there was £33307 across the 2 accounts. Of this £7500 is ringfenced for asset purchase only.   Spending is in line with budget.   1. Budget 20-21 and precept-   Agreed to increase precept by £500 to a total of £17205. Clerk to submit to SCDC |  |
| 77/19-20 | **To accept matters for the next agenda**  Mobile warden scheme  Playground maintenance  Tree planting |  |
|  | **The meeting closed at 21:20** |  |