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|  | **Minutes of the Parish Council meeting held on Wednesday 25th September 7.30pm at Horningsea Village Hall** | **Action** |
|  | **Present**: Cllrs Robert Balm, Jessica Kitt, Keith Long, Emily Williams, Michael Gingell, Tessa Pleasants, William Neale  District Cllr Claire Daunton  County councilor Anna Bradnam  Hayley Livermore Clerk |  |
|  | **Open Forum:**  Resident brought to the council’s attention that branch on tree next to bus stop needs cutting as it is overhanging the bus stop. RB to investigate.  Litter pick to take place on 28th October. TP to organise |  |
| 38/19-20 | **Apologies for absence**  **Cllr Cone** |  |
| 39/19-20 | **Declarations of disclosable pecuniary & other interests**  **None** |  |
| 40/19-20 | **Approval of Minutes 31st July 19**  Minutes were signed and approved by the chairman |  |
| 41/19-20 | **Matters arising from the minutes of 31st July 19**  None that are not included as an agenda item |  |
| 42/19-20 | **District Councillor reports**  Circulated before the meeting |  |
| 43/19-20 | **County Councillor reports**  Circulated before the meeting |  |
| 44/19-20 | **Planning application: 54 High Street, Horningsea, Cambridge, Cambridgeshire, CB25 9JG Ref: S/2756/19/LB**  Approved with no comments. Proposed by JK, seconded by RB |  |
| 45/19-20 | **Speed reducing measures- Purchase of MVAS, paint and reflectors**  Possibility of purchasing another MVAS for the village was discussed but decided against at present due to cost. Agreed to review this next year when the outcome of the LHI bid is known.  Agreed to proceed with painting the kerbs at the 2 crossing points and put up reflectors on the posts to make the crossings more visible to drivers. |  |
| 46/19-20 | **Jubilee Garden toilets**  Anna and Jess will share the responsibility of cleaning the toilets. RB has contacted a plumber to have a look at the dripping overflow pipe but has not received a response. RB to follow up  Ivy is covering the electricity box which is looking very old and neglected in general. RB to ask electrician to look at this.  Code on toilets will be changed periodically. |  |
| 47/19-20 | **Zero carbon communities grant**  Decided that it is not feasible to bid this year due to a lack of time to investigate options, put together the bid and budget. PC to plan for next year’s round of applications. |  |
| 48/19-20 | **Playground maintenance**  It has been noted that a number of items in the playground need attention, most notably the swings and the balance beam. It is understood that the PC owns and insures the playground items and that the HRA maintains it with financial help from the PC. Unknown whether ROSPA inspection has taken place recently. Clerk to discuss with Graham Haynes, chair of the HRA. |  |
| 49/19-20 | **Finance**   1. Payments have been made since last meeting   None   1. The following payments were approved and signed by Cllr Balm and Cllr Pleasants   1. CGM- £406.80-789  2. Acacia- £240.00-788  3. Horningsea Adult and toddlers-£100-794  4. HMRC £16.60-791  5. Red shoes accounting-£43.20-790  6. J Harrison-£195.69-793  7. Cambs ACRE- £57.00-792   1. Bank reconciliation and budget update-As of 16/8/19 there was £29136 across the 2 accounts. Of this £7500 is ringfenced for asset purchase only.   Spending is in line with budget. |  |
| 50/19-20 | **Correspondence received**  All covered in agenda |  |
| 51/19-20 | **To accept matters for the next agenda**  Grass cutting |  |
|  | **The meeting closed at 21:20** |  |