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|  | **Minutes of the Parish Council meeting held on Wednesday 28th March 2018 at 7.30pm at Horningsea Village Hall** | **Action** |
|  | **Present**: Cllrs. Margaret Starkie, Robert Balm, Jessica Kitt, Andy Greed, Michael Gingell.  The meeting was declared quorate. |  |
|  | **Open Forum:**  Residents are still not receiving the SCDC magazine. Cllr Turner to follow up.  Concern re buses as on 18th February and 15th March there were no buses all day. Whippet have also said they will no longer refund taxi fees caused as a result of people needing to use a taxi instead. Cllr Turner has been in discussions about this and the clerk will write to Whippet. |  |
| 154/17-18 | **Apologies for absence**  Andy Neely  Tessa Pleasants |  |
| 155/17-18 | **Declarations of disclosable pecuniary & other interests**  Cllr Balm to item 175/17-18 |  |
| 156/17-18 | **To approve the minutes of the meeting 31st January 18**  The minutes were approved and signed by the chairman. |  |
| 157/17-18 | **Matters arising from the minutes of 31st January 18**  No Matters arising |  |
| 158/17-18 | **Planning application Land adjacent to Milton and between Milton and Waterbeach, Cambs, CB25 9NJ Ref: S/0795/18/RM**  This was previously given permission around 5 years ago but no action has been taken. New planning application is for approval of all reserved matters referred to in Conditions 1 and 5 of that planning permission (S/0032/06/F)  It was agreed to make no recommendation and ask SCDC that we wish to be consulted and be present at any presentations or meetings by the promoters and would like to see access to the proposed new facility by cycleway from Horningsea, should the plans go ahead |  |
| 159/17-18 | **Planning application Land between Cody Road and railway, north of Waterbeach, Cambs Ref: S/0791/18/FL**  Application is to relocate railway station comprising platforms, pedestrian bridges, access road, pedestrian and cycle routes, car and cycle parking, with other associated facilities and infrastructure.  It was suggested that this may be positive in that it will remove the worries about the dangerous crossing at the current station.  It was agreed to make no recommendation to the above planning application as we are unable to comment until the SPD for the area is finalized. |  |
| 160/17-18 | **Planning application Thatchcote, High Street, Horningsea, Cambridge, Cambridgeshire, CB25 9JG Ref: S/0331/18/LB**  Approved with no comments. Proposed by AG, seconded by MS. |  |
| 161/17-18 | **District Councillor Report**  Report appended to these minutes |  |
| 162/17-18 | **County Councillor report**  Report appended to these minutes |  |
| 163/17-18 | **Asset register update**  The asset register was updated to now included the defibrillator at an acquisition cost of £600. Assets now stand at a value of £19,301. |  |
| 164/17-18 | **Parish council website and councillor email/Transparency fund**  We have been successful in our application to the Transparency fund and will be receiving £481 to set up a new website and councilor email addresses. Clerk to look into companies that can set the new website up for us. |  |
| 165/17-18 | **Update on defibrillator, including proposal to use Cambridge Sea Cadets for CPR training**  A £300 donation was received from Scotsdales Charitable foundation and the HRA will be contributing £600 (including money from Crown and Punchbowl). The PC will contribute the £300 needed for a total of £1200 for the defibrillator, cabinet and electrical work for fitting.  The defibrillator has been ordered from the British Heart Foundation and the clerk will order the cabinet (approval given at a cost of £450 inc VAT) and obtain a quote for the electrical work.  It was agreed that the Cambridge Sea cadets will assist with the CPR and defibrillator training. MS to arrange a date and clerk will arrange hall hire. |  |
| 166/17-18 | **MVAS Update**  MVAS is now in use and seems to be having the desired effect. Clerk to discuss with JK possible positions that the MVAS can be sited and then apply to Balfour Beatty for permission as it is a condition from the County Council that it is moved every 4 weeks. |  |
| 167/17-18 | **Graffiti in the village**  Unfortunately there has been a recent spate of graffiti in the village. Residents have removed this and thanks is recorded to Cllr Greed, Cllr Pleasants and Charlotte Pleasants for their efforts with this. |  |
| 168/17-18 | **Cemetery gate repairs**  Clerk to obtain second quote from RB’s contact and report back to the council. |  |
| 169/17-18 | **Financial risk and asset risk assessment review**  Clerk has reviewed the risk assessment document and no changes were made. Approved and signed by the chairman.  Changes were made to the risk matrix document during the meeting and this was signed and approved by the chairman.  Financial regulations were reviewed and approved and signed by the chairman. |  |
| 170/17-18 | **Finance**   1. Payments since last meeting   1. 707-HRA Grant-£680  2. 708-Rob Balm web hosting- £161.84  3. 709-Anglian water sewage- £84.59  4. 710-Cambridge water- £24.22  5. 711- BHF Defibrillator- £600  6. 712-SLCC Clerk membership- £49.00  7. 713-Norris and Fisher Insurance- £23.09  8. 714-Norris and Fisher Insurance- £4.73  9. 715-Huttie plumbing work- £166.16   1. The following payments were approved and signed by Cllr Balm and Cllr Starkie 2. HMRC- £2.20-721 3. Hayley Livermore - clerk wages - £6.96-718 4. Hayley Livermore - expenses-£69.56- 716 5. Cambs ACRE Payroll-£41.40-720 6. J Harrison- £721- 719 7. Kirsten Lavers-Village sign work\_£356.62-717 8. Budget update-16-17   Spending is in line with budget   1. Bank reconciliation   Circulated before the meeting, Signed by the chair. |  |
| 171/17-18 | **Clerks report**  Parish council elections will take place on 3rd May alongside the District council elections. All councilors have received a nomination form which must be hand delivered to SCDC offices at Cambourne by 6th May.  New GDPR regulations come into force on 25th May. Clerk will be addressing this after her annual leave. |  |
| 172/17-18 | **Correspondence received-**   1. Scotsdales charitable foundation 2. Invitation Sea Cadets’ Open Afternoon | Noted  Noted |
| 173/17-18 | **Parking on High Street**  Parking issues on the High Street have become worse in recent months and often cars are blocking the entrance to Sargeants Yard. The PC have recently put a notice in the Horningsea Herald asking people to park courteously, which does not seem to have had any impact. It was agreed that together JK and MS will draft a letter to all residents of the High Street regarding the issue. |  |
| 174/17-18 | **Report on recent Waterbeach Development Forum meeting**  Report not given, will be circulated to councilors by email |  |
| 175/17-18 | **Laney Meadow access**  Last Monday an attempt was made by contractors to place a gate into Laney Meadow from Abbots Way supposedly so that UK power networks can gain access this way. This was stopped due to resident intervention and the clerk has since had 8 letters of opposition to this from concerned residents. Residents have always been told there was a ransom strip put in by the developers Kerridge (Cambridge Ltd) forty years ago, however there is no proof of this.  Residents are concerned that this will have an impact on the safety of what is a quiet cul-de-sac where children play and that the presence of a gate would make the field more obvious and thereby more attractive to illegal parking.  In the past the PC have suggested to the agent Carter Jonas that they may be interested in renting the land, however it has not been available.  MS has taken advice from Highways who have not received any request for this change to the highway and UK power networks say they have no knowledge of this and have not made this request for access via Abbott’s way.  Email has been received from the resident who tenants the land which access onto Laney Meadow is currently gained, which was read out by MS. There is some confusion as the tenant states that UK power networks have made the application, whereas Carter Jonas says the tenant made the application. Carter Jonas state that the tenant has a legitimate right to ask for this and unless any concrete information comes forward regarding the suggested ransom strip on the land the work will be continuing.  MS has looked into this from the PC point of view and unfortunately the PC has no powers in respect to this.  It was agreed to try to hold a meeting with the tenant, agents from Carter Jonas and concerned residents to try to clarify the situation. Clerk to write to tenant. |  |
| 176/17-18 | **To accept matters for the next agenda**  New website and email |  |

**Appendix 1**

**County Councillor Update to parish councils  5-6  March 2018**

**Amey Energy from Waste application S/3372/17/CW**

- District Cllr Ingrid Tregoing arranged a public meeting in Waterbeach 29 January, so the public and parish councils would be enabled to make more informed submissions to the County consultation, which closed on 7 February (extended to accommodate parish council meetings).

- Given the level of concern expressed by residents and the feeling that there had been insufficient notification of the consultation deadline, County Cllr Anna Bradnam asked Amey to a) allow and extended time for consultation, b) to run further exhibitions in the villages, c) to advertise these by leaflet drop to residents and d) to make use of their Frequently Asked Questions page to publicise the answers to the technical questions raised at the Public Meeting.

- Meantime CBWIN (Cambridge without incineration) arranged another public meeting late in March. Cllr Bradnam contacted them to point out that the date would be within the SCDC purdah period (which starts on 22 March) which would mean that public officers would not be able to speak freely, as election rules constrain what may and may not be discussed during the pre-election period. Officers are not permitted to speak about contentious or highly sensitive issues during this period. They re-arranged their meeting for 20 March.

- Responding to Cllr Bradnam’s request, Amey had been preparing for further consultation; printing leaflets and arranging door to door delivery and exhibitions in Cottenham, Landbeach and Waterbeach – on 19th and 20th March – which unfortunately clashes with the CBWIN meeting on the same date.

- It remains to be seen if Amey will make technical experts available to the CBWIN meeting.

**Other planning applications**

Applications have been submitted for

- RLW – relocated railway station for Waterbeach (SCDC – **S/0791/18/FL**)

- Cambridge Sport Lakes Trust – rowing lake Reserved Matters (SCDC **S/0795/18/RM**)

- Abbey-Chesterton Bridge (County Council – **C/5005/16/CC/C11)**

**Park&Ride – parking charge**

Will be removed from 1 April 2018 – confirmed.

**Cambridgeshrie and Peterborough Combined Authority Board**

**Cambridge to Ely Corridor Study**  noted the findings, note that there is a very strong case for dualling, the (newly confirmed post of) Director of Transport will be awarding a contract for teh Strategic Outline Business Case and Options Appraisal.

Cllr Anna Bradnam

Appendix 2: Email from resident currently tenanting land which access to Laney Meadow is on:

**I've listed headers below and I'd be grateful to have these read out at PC meeting,**

**when this matter is raised on the agenda.**

**1) C J's file and my research on this issue back dates to 2005, when as PC Chairman,**

**I was charged with the task of examining footpaths, access points, rights of way,**

**and various boundary issues, with a view to registering PC land wherever required.**

**2) Since 2005 several issues have been clarified in respect of Laney & River Meadows**

**a) Meadows are private land and no public right of way exists, except in certain**

**cases with the agreement of the tenant/land owner.**

**b) My main reason for maintaining licenced tenancy (at cost) for past 18 yrs, is**

**to be in a position to extend use of this much valued amenity to our village as**

**a whole, rather than it be securely fenced from trespassing, by an active farmer.**

**c) Upon numerous requests from Eastern Electricity - now UK Power Networks for**

**alternative meadow access for their large 20T vehicles to service HV lines, written**

**permission was granted by Cambs County Highways with SCDC Planners support**

**to install an emergency gate at the northern end of Abbots Way, but until now,**

**the installation has not been carried out.**

**d) Legal and Land Registry searches were made to establish evidence of a ransom**

**strip existing at this crossover point, but no official record has so far been found.**

**3) Matters concerning existing High Street access -**

**a) Inspite of certain villagers opinions, minimum width of access has always exceeded**

**the agricultural gate width of 12ft. The problem is not width, but the turning-in access**

**for long/large vehicles, with such a 'tight right angled & short distance' from the High St.**

**b) Security of this High Street access is paramount, by it being seen by passing public.**

**It is therefore always very carefully maintained. Q E/C J have already given permission**

**for a second gate to be installed and deterrent signage to be displayed.**

**4) Summary**

**There has never been a plan or intention to install other than an Emergency Access gate.**

**at the end of Abbots Way. There is even debate as to whether this would even require a**

**dropped kerb or amount to any more than just a very secure barrier/gate in wood or metal**

**(C J prefer metal), other than the existing insecure and flimsy screwed wooden rails that have**

**even been removed/replaced in the past by residents in Abbots Way. I wish to emphasize that**

**C J recently engaged the fencing contractor and my very latest discussions with C J reveal no**

**reason for me personally to revoke any action.**

**I sincerely recommend if Abbots Way residents have any documentary evidence of an official**

**ranson strip existing, they should come forward.**

**Finally, I invite any interested person to discuss these issues with me - most of you are well**

**aware of my own passion for the good of Horningsea. Hopefully, I may be more sympathetic**

**than the employees of C J, who must clearly prioritise the interests of their own client - Q E.**

**Thank You**