|  |  |  |
| --- | --- | --- |
|  | **Minutes of the Parish Council meeting held on Wednesday 31st January 18 at 7.30pm at Horningsea Village Hall** | **Action** |
|  | **Present**: Cllrs. Margaret Starkie, Robert Balm, Jessica Kitt, Andy Greed.The meeting was declared quorate. |  |
|  | **Open Forum:** Residents are still not receiving the SCDC magazine. Cllr Turner to follow up.The 196 bus is currently contracted until September 18 and will then be reviewed. |  |
| 132/17-18 | **Apologies for absence**Andy NeelyMichael GingellTessa Pleasants |  |
| 133/17-18 | **Declarations of disclosable pecuniary & other interests** None declared |  |
| 134/17-18 | **To approve the minutes of the meetings 29th November 17 and 3rd January 18**The minutes were approved and signed by the chairman. |  |
| 135/17-18 | **Matters arising from the minutes of 29th November 17 and 3rd January 18**Update on sound system for hall-this has recently been circulated. Cats eyes on cycle path- Budgeted for the replacement of 16 units during the 18-19 financial year. |  |
| 136/17-18 | **Signing of Acceptance of office**Cllr Greed completed and signed the acceptance of office form which was witnessed and countersigned by the clerk. |  |
| 137/17-18 | **Planning applicationThe Crown And Punchbowl, High Street, Horningsea, Cambridge, Cambridgeshire, CB25 9JG Ref: S/4389/17/VC**Approved with no comments. Proposed by JK, seconded by RB |  |
| 138/17-18 | **District Councillor Report**Report appended to these minutes |  |
| 139/17-18 | **County Councillor Report** Report appended to these minutes |  |
| 140/17-18 | **Introduction of GDPR May 2018**New GDPR regulations will come into force in May 18. Clerk has attended training and will attend more. Confirmation is still needed as to whether the clerk can act as Data Protection officer, thoughts at the moment from the Information Commissioners office is that they can. Further update at March meeting. |  |
| 141/17-18 | **Parish council website and councilor email**The clerk recently attended SLCC training on GDPR and one of the things discussed was councilors using private email addresses such as yahoo, Hotmail etc. It was agreed that we need to be using a different email system and that a new website for the PC would be an advantage. Applications to the transparency fund are still open, therefore it was agreed to apply for £500 to set up a new website. Clerk to apply. |  |
| 142/17-18 | **Maintenance work of Bus shelter opposite Biggin Lane**Clerk has received a quote of £260 to make good bus shelter fascia, replacing charred fascia with new. Minor repairs to be carried out to roof, leaving remaining felt as is. Agreed to proceed with work. Proposed by RB, seconded by JK.  |  |
| 143/17-18 | **Update on proposal for defibrillator**Cllr Starkie recently attended the HRA AGM where it was discussed that £250 had recently been raised from a coffee morning and the proceeds were to go towards a defibrillator for the village. The clerk has previously discussed the British Heart Foundation scheme where if successful the defibrillator will cost £600. A cabinet is £430 and electrician work £200, totaling £1230. If the defibrillator was to be housed in the phone box BT will pay the electricity bill for at least 7 years.It was agreed to write to the HRA suggesting that the PC will pay the cost of the defibrillator if the HRA can match this with £600 to cover the cabinet and electrician work. Clerk to write to chair of HRA. |  |
| 144/17-18 | **Jubilee Gardens toilet block water bill**High bill was a result of an error in the meter reading. This has now been re-read by Cambridge water and a revised bill will be sent to the clerk.  |  |
| 145/17-18 | **Cambridge Local Plan and South Cambridgeshire Local Plan: Main Modifications Consultation**Discussed during District councilor report |  |
| 146/17-18 | **Cemetery gate repairs**Clerk has received a quote of £540 for the repairs to the cemetery gate post. Agreed as this is above £500 to obtain another quote before the next meeting.  |  |
| 147/17-18 | **Possibility of installing traffic lights-controlled system on Clayhithe Bridge****It has been proposed that in the future the Clayhithe bridge may be made one way with the addition of traffic lights to stop drivers using the road to Horningsea as a rat run as much. This is at present an idea and nothing agreed. MS to discuss with highways and feedback to the PC at future meetings.** |  |
| 148/17-18 | **Finance**1. Payments since last meeting

HVHT- Hall Hire-£90- 7021. The following payments were approved and signed by Cllr Balm and Cllr Starkie
2. H Livermore-expenses-£63.39- 703
3. H Livermore-clerk wages- £14.12- 704
4. Budget update-16-17

Spending is in line with budget1. Bank reconciliation

Circulated before the meeting, Signed by the chair.1. Budget and precept

Budget was circulated before the meeting. Total expenditure for 18-19 is forecast to be £20,970. It was agreed that £2640 can be taken from reserves for spending in 18-19, VAT reclaim at £1600 and bank interest of £25. Leaving an amount of £16705 needed. It was therefore agreed to increase the precept to £16705 for the 18-19 financial year. Proposed by RB, seconded by MS. It was agreed that the PC will no longer pay to insure the HVHT and HMGT assets as of December 18. It may be possible for the PC to continue to have the assets on their insurance policy and HVHT pay towards this, however there are legalities that need to be investigated. 1. HRA Grant application- HRA applied for a grant for £280 towards a seniors lunch and £700 towards village day. It was agreed to give the full amount for the seniors lunch and £400 towards village day.
 |  |
| 149/17-18 | **Clerks report**Burial took place in the cemetery on 23rd January. This was a re-opening of a grave. PC have received £60 burial fees. Clerk to bank cheque.  |  |
| 150/17-18 | **Correspondence received-** 1. Cambs ACRE- Cambridgeshire Local Council Development plan 2017-22
2. SCDC-Elections May 18
3. Hedge cutting on cycle path
4. Message from Chief constable

  | NotedNotedNotedNoted |
| 151/17-18 | **Parking on High Street pavement - to consider writing to residents**The issue of cars parking along the high street was discussed as a resident has raised this. Cars often park on the pavement meaning less room for pedestrians especially parents with buggies. It was agreed to add a piece to the Horningsea Herald asking residents to be more considerate when parking. |  |
| 152/17-18 | **Councillor training**Deferred to the next meeting |  |
| 153/17-18 | **To accept notices and matters for the next agenda****Defibrillator****Councillor website and email****Cemetery gate** **GDPR**The meeting closed at 22:10pm |  |

**Appendix 1**

County Councillor’s Report for Parishes - February 2018 – Anna Bradnam

for Milton, Landbeach, Waterbeach, Chittering, Horningsea and Fen Ditton

Council Tax

For several years the County Council has refused to increase its proportion of council tax, despite objections from opposition parties, which has meant there has been little money for road repairs and has necessitated major revisions in library services and a programme of closure and reduction in children’s centres.

In January the leading group on the County Council announced they plan to increase their proportion of council tax by 2.99% on top of the planned 2% increase for adult social care. This has been driven by the need to plug a budget gap of £4.3 million in their spending plans. Over this time the opposition has pointed out that increasing council tax is the only way to protect services for local residents. Meantime the government has massively reduced its funding to councils. The cumulative effect means that the funding crisis is greater than it might have been.

So now the question is what will be done with the 2.99% (7.969 million) extra raised.

Most of it, of course, will be used to shore up that £4.3 million funding gap but different parties are suggesting different ways of using the remainder. The leading party propose putting all of the remainder into a ‘smoothing reserve’ to help sort out financial problems in three years’ time. Liberal Democrats propose the remainder should be spent reversing the cuts to children’s centres, a bus pass for 16-18 year olds, highways and footpath improvements, street lighting and air quality monitoring. We’d also reverse the increase in allowances the leading party voted for this summer and reduce the number of committees.

Labour proposes to spend most of it on street lighting, libraries, children in care, local highways projects and cycling, with the rest being put into a strategic reserve for children’s centres and beds to enable people to be discharged from hospital

The final decision will be made at full council on 6 February when the budget will be set.

Waterbeach New Town - Supplementary Planning Document - Joint Parishes Meeting. RLW gave a presentation to Horningsea parish council on 10 January.

The next Joint Parishes meeting is scheduled for Wednesday 7 February 2018.

Amey’s Waste Recovery Facility (incinerator) application

There has been considerable disquiet in Waterbeach in the last month, since Amey submitted this application. Despite bringing their proposals to the Community Liaison Group and to public exhibitions during the summer, residents feel ill-informed and the statutory timeframe allows limited time to consider the numerous documents. Cllr Ingrid Tregoing arranged a public meeting on 29th January and obtained an extension of time from County Planning to give more time for consultation. Residents are urged to look at the application online and submit their comments, so that their views can be taken into account when drawing up the report for planning committee. The application can be found here http://planning.cambridgeshire.gov.uk/swift/apas/run/wphappcriteria.display

quoting the planning reference S/3372/17/CW and there is a link which enables you to leave a comment on that page by 5pm on Tuesday 6 February.

Abbey-Chesterton Bridge and the Chisholm Trail

I attended the Local Liaison Forum at which the most recent details of the plans were presented by County Officers and the primary contractor, Carillion. It was uncomfortable to be receiving presentations on the build schedule whilst reading online that Carillion was collapsing, not least for the Carillion employee giving the presentation. The project has been approved so it is to be hoped that a new contractor will be found in due course. They proposed building the bridge on the Fen Road side of the river, then lifting it into place. This will require closure of the railway for a time because the two bridge are so close and considerable negotiation with Network Rail. In addition a new boardwalk will be built under the bridges for which the path will be closed for 3 months.

Hazel and I continue to work with County Cllr Ian Manning (Chesterton) and County Officers to seek ways to reduce the ‘down-time’ at the Fen Road level crossing in Chesterton and to seek an alternative pedestrian route.

 Mobile Vehicle Activated Sign

We await news from the County Highways Officer regarding delivery of the sign.

AB 30/01/2018