**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting**

 **as set out below.**

**NOTICE OF MEETING:**

|  |  |
| --- | --- |
|  | **TIME: 7.30pm****DATE: 29th November 17****VENUE: Horningsea Village Hall** |
|  | Members of the public are invited to address the meeting briefly at the Open Forum. |
|  | **Parish Council Members: 7 Quorum: 3** |
|  |  **AGENDA**  |
|  98/17-18 | To receive apologies for absence |
| 99/17-18 | To receive declarations of interest from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item and to inform the Chairman if they wish to speak on the matter during the open forum. |
| 100/17-18 | To approve the minutes of the meeting 27th September, 10th October and 25th October |
| 101/17-18 | Matters arising from the minutes of 27th September, 10th October and 25th October |
| 102/17-18 | Signing of Acceptance of office forms |
| 103/17-18 | To consider amendment to planning application S/1692/15/LB; Crown and Punchbowl, High Street. One and a half storey extension and landscaping plan.  |
| 104/17-18105/17-18 | To consider amendment to planning application S/3348/17/FLThe Sycamores, 7, The Square, Horningsea, Cambridge, CB25 9JJDistrict Councillor report |
| 106/17-18 | County Councillor Report |
|  107/17-18 | Report Joint Parishes’ meeting Waterbeach New Town |
| 108/17-18 | Update on sound system for village hall |
| 109/17-18 | To discuss maintenance work of Bus shelter opposite Biggin Lane |
| 110/17-18 | Update on proposal for defibrillator |
| 111/17-18 | To consider insurance renewal |
| 112/17-18 | To receive South Cambridgeshire Local Plan update |
| 113/17-18 | To consider Cats eyes replacement on cycle path  |
| 114/17-18 | Crime reports in Horningsea |
| 115/17-18 | Finance1. Payments since last meeting

None1. To approve payments

1) CGM- £182.402)CGM- £210.003) CGM- £182.404 ) CGM-£182.405) M. Starkie – travel claim – £67.506) H Livermore-expenses- £60.801. Budget update-17-18
2. Bank reconciliation
 |
| 116/17-18 | Appointment of internal auditor for 17-18 accounts |
| 117/17-18 | Clerk’s report:* General Data Protection Regulations 2018
* Damage to Cemetery gate post
 |
| 118/17-18 | Litter pick and cemetery tidy up 4th December |
| 119/17-18 | Correspondence received:1. SLCC- Disqualification criteria for councillors & mayors.
2. Tree work at bus shelter at entrance to Kings Farm, H, High Street, Horningsea Ref: S/3842/17/TC
3. The Crown and Punchbowl, High Street, Horningsea, Cambridge, Cambridgeshire, CB25 9JG Ref: S/3984/17/NM-Information only
4. East Cambridgeshire Local Plan consultation
5. Cambridgeshire Town and Parish Council Draft Improvement Plan
 |
|  120/17-18 | Councillor Training |
| 121/17-18 | To accept matters for the next agenda |