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|  | **Minutes of the Parish Council meeting held on Wednesday 30th November 2016 at Horningsea Village Hall** | Action |
|  | **Present**: Margaret Starkie, Jessica Kitt, Robert Balm, Andy Neely, Andy Greed, Tessa Pleasants  Hayley Livermore- Parish clerk  Rebecca Britton- Urban and Civic  Robert Turner SCDC (from 8pm)  14 members of the public |  |
|  | **Open Forum:**  One member of the public asked about the workstation currently set up at the end of the bridge across the A14 from Fen Ditton. MS said that as far as she knew this was temporary during construction work for the A14 widening but will look into this further.  Rebecca Britton of Urban and Civic spoke to the public and councillors. Rebecca is the main point of contact for Urban and Civics’ development of the Waterbeach Barracks site and will be working with the community and parish councils. Urban and Civic specialize in identify brownfield sites that that can be invested in and developed, but that already have the existing infrastructure needed. The site at Waterbeach is owned by the MOD and the current proposal is for 6,500 homes, 4 primary schools, shops and a 20 acre lake with woodland.  Currently the A10 transport study is taking place, which will conclude in Spring 2017. Section 106 money will be spent on transport infrastructure.  Plan is for the first 700 homes to be built at the north of the site, directly off the A10. It’s is foreseen that building will start in 2018 and work on A10 improvements will have hopefully started by then.  Urban and Civic are currently looking at options for social housing. It is not likely that they will be able to provide 40% affordable housing. They are looking at options for housing for army veterans and supporting those leaving the forces to get them into civilian work. An application has been submitted to refurbish 2 existing blocks of housing for staff moving from Papworth to Addenbrookes.  Members of the public expressed their concern that this development will increase the population of Cambridge by 12% which is huge and Cambridge does not have the infrastructure to cope with a population as large as this. On a more local scale residents are concerned that Horningsea will be used as a rat run as soon as houses are built and especially if any are occupied before the A10 is dualled, sufficient and frequent alternative means of travel must be available from the start; most people rely on cars and a modal change takes some time to achieve.  More information is needed on the location of the second station and the frequency of trains  A cycle path on the east side of the river is needed; there is currently no safe cycle or pedestrian path on the east side of B1047  Speed restriction on the B1047 travelling north is needed; the long, straight road from the A14 junction does not encourage drivers to reduce speed on entering the village  Disruption to the village by construction traffic  Rebecca noted all concerns and will discuss further. A bypass for Horningsea was discussed and will be discussed further. |  |
| 104/16-17 | **Apologies** were received from Cllr Michael Gingell. The meeting was declared quorate. |  |
| 105/16-17 | **Declarations of disclosable pecuniary & other interests – None** |  |
| 106/16-17 | **To approve the minutes of the meeting 28th September, 2nd November and 23rd November.**  The minutes were agreed by members. (Post meeting note minutes were not signed at the meeting, to be signed in due course) |  |
| 107/16-17 | **Matters arising from the minutes of 28th September**  None |  |
| 108/16-17 | **Planning application S/2921/16/FL**  **The Crown And Punchbowl, High Street, Horningsea, Cambridge, Cambridgeshire, CB25 9JG**  The Crown and Punchbowl have submitted a planning application for outside tables between the hours of 12pm and 9pm, which will be removed at night.  One member of the public put forward positive views for this application, in that residents of Horningsea alone cannot support the pub and outside tables in summer may bring in business.  The PC are in favour of this application with the following comments:   1. That only tables that are light enough to be moved and out away every night are permitted 2. That if consent is granted it is for this tenancy only 3. That this is monitored by SCDC to make sure that times of use etc., are not being contravened.   Proposed by RB, seconded by JK | To SCDC |
| 109/16-17 | **District Councillors Report**  **Local Plan**   The Cambridge City and South Cambridgeshire local plan examination Hearings Programme continues.    Further South Cambridgeshire specific hearings will be held:  • Tuesday 29 – Wednesday 30 November 2016 Delivering High Quality Homes (**Village Housing Allocations**)  • Thursday 1 December 2016 Delivering High Quality Homes (**Housing Policies**)  • 17 January and 2 March 2017 Delivering High Quality Places, Protecting and Enhancing the Natural and Historic Environment, Building a Strong and Competitive Economy.  A programme is still awaited with dates for the remaining South Cambridgeshire specific hearing sessions, including strategic sites and the rural settlement hierarchy and village omission sites (sites put forward by objectors to the plan for housing development).  Remaining joint hearing sessions, including Gypsy & Traveller policies and Green Belt omission sites on the edge of Cambridge, to take place later in 2017. For details and progress with the examination on the Council’s website: [www.scambs.gov.uk/local-plan-examination](http://www.scambs.gov.uk/local-plan-examination) <http://%0dwww.scambs.gov.uk/local-plan-examination> .    **Devolution**  On Monday 21st November, South Cambs District Council voted in favor of being a member of a Combined Authority.  On Tuesday 22nd November, Cambridge city councillors and Cambridige County Council gave the green light to the £800 million Cambridgeshire and Peterborough devolution deal.  The City Council was the last of seven regional local authorities to vote in favour of the historic agreement with central government. With a hard fought devolution deal, this region is poised to become the first non-metropolitan devolved area in England. The decision by all seven authorities and LEP, trigger a schedule of events culminating in the election for a Mayor in May 2017     Financial Implications   • **£770m new money to invest in the area**  • Costs of set-up, elections and running combined authority (including mayors’ office) can be funded from the grant or by a levy supplementary business rate (2p in the £) (subject to approval from the business community)    Governance  • Combined Authority - 7 authorities and LEP with one  representative each, plus Mayor  • Elected Mayor will chair Combined Authority, and has  defined delegated powers  • Mayor will create Cabinet and responsibilities will be  allocated to Council Leaders and any other members of the  Combined Authority  • Mayoral Combined Authority will be open and transparent  • E.g. Public meetings; meeting papers published; key  strategies / documents on the web site    Timetable for implementation  • November 2016 - Full Council and GCGP LEP board meeting to approve devolution deal and draft order  • November 2016 - Draft parliamentary order laid  • November 2016 - Shadow Combined Authority established  • December 2016/January 2017 - Parliamentary Bill passed  • February 2017 - Combined Authority established  • May 2017 - Election of Mayor    **City Deal update**  As reported at the Greater Cambridge City Deal Executive Board 10th November 2016The first Full Board meeting was held on Thursday 24th November. Both the company and audit reports were presented and the two non-executive directors were formally appointed |  |
| 110/16-17 | **County Councillors Report**  Cllr Williams was not present and no report sent. |  |
| 111/16-17 | **Asset register**  Finalisation deferred until January meeting as acquisition cost and date needed for cemetery gates. |  |
| 112/16-17 | **Grounds maintenance review**  Grounds maintenance contract will end in February 2017. Members are happy with the work this year other than strimming in the play area needs addressing with CGM, with the suggestion of using corded rather than bladed strimmers.  Clerk to obtain quote for 1 year and 3 year contract from CGM ahead of January meeting. | Clerk to obtain quotes |
| 113/16-17 | **Advice given by CAPALC on financing church projects and charities**  MS will contact Michael Hellowell as chair of HMGT and HMVT and explain the advice given. Agreed to finance trusts insurance until December 17 and discuss further. Clerk to obtain quote for PC assets only to be insured. | Clerk to obtain quote for PC assets only |
| 114/16-17 | **Insurance renewal**  Insurance is due for renewal on 11th December 16. Clerk has obtained 2 quotes- one from our existing broker Came and Company at a cost of £1450 and another from broker Norris and Fisher at a cost of £985. Quotes are on a like for like basis.  It was agreed to proceed with the insurance from Norris and Fisher on a one year contract until December 17. |  |
| 115/16-17 | **Preparation for budget 17-18**  Budget for 17-18 was discussed.  It was agreed that £450 will be budgeted for replacement of cats eyes on the cycle path  £600 for trees as some may need replacing  £1200 for meetings and communication regarding the Waterbeach development  Budget needed for bench replacement and Village sign refurbishment  Clerk to work on budget to be discussed and agreed at January meeting along with precept for 17-18. | Clerk to prepare budget ahead of January meeting |
| 116/16-17 | **Report from Cambridgeshire Parish council Conference**  Report sent before meeting and appended to these minutes. |  |
| 117/16-17 | **Arrangements for village litter pick and cemetery tidy up 4th December**  Cemetery tidy up and village litter pick is taking place on 4th December, meet at Tessa’s house. MS will provide refreshments at 12.30pm. |  |
| 118/16-17 | **To consider SCDC's Tax Band Calculation for financial year**  **2017-2018**  Clerk has received a letter from SCDC regarding the tax base for  Horningsea. Should the precept remain the same as this financial  year a band D property will pay £87.66 per year, a band F property  will pay £126.66 per year.  Further discussions on precept to take place at January meeting  along with budget.  The council did not wish to comments on SCDC’s consultation  setting out proposals for payment of Parish Precepts by the  District Council in 2017-18. |  |
| 119/16-17 | **Finance**   1. Payments since last meeting   None   1. The following payments were approved 2. H Livermore expenses-636 3. H Livermore salary-635 4. M Starkie expenses- 638 5. Budget update-16-17   Budget update given. Spending is in line with budget.   1. Bank reconciliation   Circulated before the meeting. As of 15/11/16 there is £28,070 across the 2 accounts. |  |
| 120/16-17 | **Clerks report**    Bid has been submitted to the LHI for mobile VAS signs. Opportunity to present bid to the panel at highways will be in January at Whittlesford. Clerk to discuss when dates are published. |  |
| 121/16-17 | **Correspondence**   1. HVHT and HMGT Minutes 5th October 16 2. Application for lawful development certificate- Summerhouse, The Orchards, High Street, Horningsea | Noted  Noted |
| 122/16-17 | **To Accept notices & Matters for the next Agenda**  Budget and Precept  Grounds maintenance contract  Meeting closed at 21:35 |  |

**Appendix 1**

**Report on Cambridgeshire Parish Council Conference**

About 150 delegates from parish councils around Cambridgeshire attended the conference at St. Ives on 18th November. It was organised by Cambs. ACRE, CCC, CAPALC and SLCC.

**Steve Count,** Leader of CCC gave a short summary of the progress with devolution process, the effect of cuts to income and consequent public services reform, the move of skills and training budget administration from central to local government and referred to the Innovation Fund.

**Gillian Beasley,** Chief Executive CCC explained her role now shared with Peterborough Council and the work being done on Youtha nd Community Services, Flood prevention and relief and then presented awards to outstanding councils.

**John Connell,** Dept. for Communities and Local Government, stressed the impportance of PCs who were trusted and able to connect with local people and emphasised the need for redesigning services at the neighbourhood level.

<http://mycommunity.org.uk/?s=redesign>

Central government now expects all large busineses to give their employees three days per year for volunteering activites. He suggested that Chambers of Commerce were able to identify businesses which could provide volunteers for local projects.

**Steve Crisswell,** CCC and Huntingdon CC talked about the launch of the Innovation Fund which is designed to help with interventions at grass roots level to prevent future social needs.

**Showcase Sessions** I attended the following:

Environmental and Parish Maintenance Projects – Swavesey Allotment Association and Somersham Nature Reserve.

Social Projects – OWLS Community Car Scheme and Somersham Timebank

Margaret Starkie

Nov. 2016