

Horningsea Parish Council

	Minutes of the Parish Council meeting held on Wednesday, 25th November at Horningsea Village Hall	Action
	Present: Richard McMahon (Chairman), Jessica Kitt, Tessa Pleasants, Margaret Starkie, Michael Gingell, Andy Neely (Parish Councillors), District Cllr. Robert Turner & CC Cllr. John Williams and 2 members of the public. Parish clerk: Hayley Livermore	
	Open Forum: The bus service from the village is working well at present. The hedge cutting along the cycleway going out of the village was discussed. The cycle path is now ¼ of the size in some places due to the overgrowing hedge. This is the responsibility of the landowner Quy estate and CCC for maintenance of solar lights. Clerk to follow up	Clerk to contact Quy estates and CCC
73/15-16	Apologies were received from Cllr Robert Balm The meeting was declared quorate	
74/15-16	Declarations of disclosable pecuniary & other interests – Cllr Pleasants to item 77/15-16.	
75/15-16	Minutes of the meetings of 30th September and 7th October 15 were approved and signed.	
76/15-16	Matters arising from the minutes of 30th September- The agreement regarding the management of Goose Green play area was sent to HRA and agreed by the chairman. Scotsdales planning application for hard core as intermittent parking area was rejected by SCDC.	
77/15-16	Amendment to planning Application S/2441/15/FL Single Storey Dwelling Including part demolition and reconstruction of garden wall was considered and approved with no comments; proposed by MS, seconded by JK and approved unanimously.	To SCDC
78/15-16	Planning application S/2467/15/LD. Proposed use of pavement outside this pub/restaurant to be used for outside seating in connection with the pub. The clerk made the council aware of this planning application. As it was a law development application and for information only no comments were made.	Noted
79/16-16	Report from Councillor Robert Turner Local plan update- this was suspended in May 15. Further works that the inspector asked for have been carried out. Ther number of additional houses for South Cambs between now and 2031 has been increased from 19.000 to 19,500. Modifications go to	

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	<p>consultation 2nd December to 25th January 16. The area north of Cherry Hinton has been removed from the greenbelt and plans are for 1200 houses and a secondary school. RT also explained the proposed changes to the Scheme of Delegation for planning applications and an update on CIL/s106. After consultation with PCs, SCDC has proposed changes to the Boundary Commission regarding reduction in number of councillors and the organisation of wards.</p>	
80/15-16	<p>Report from CCC Councillor John Williams A budgetary meeting had been held that evening to discuss the Chancellor's Autumn Statement. There is a new chief executive now shared between CCC and Peterborough, which is saving money.</p> <p>At present 2/3 of CCC budget is spent on health and social care. The introduction of the new living wage next year will mean that companies running care homes are going to struggle to keep afloat if they are not given extra funds from the council. The proposed increase in Council Tax of 2%, in the Autumn Statement, for social care, will not be sufficient</p> <p>There are plans for a £4 million expansion to Bottisham Village College to make this a 10 form entry school.</p> <p>Consultations are currently running on congestion in Cambridge and proposals to cut street lighting. Consultations are also running on boundary changes and the need to reduce the number of councillors. JW predicts some very big cuts in the 2016/17 budget</p>	
81/15-16	<p>To consider election of Vice Chairman- It was agreed that Cllr Margaret Starkie will take the position of Vice chairman on the council. Proposed by RM, seconded by TP and agreed unanimously.</p>	
82/15-16	<p>To consider insurance renewal proposals-</p> <p>2 insurance quotes were considered: Renewal with Gibbs Denley at annual premium of £1,396.23 plus £132.64 insurance premium tax.</p>	

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	<p>Came and Company- Annual premium of £1,442.52 which can be reduced by a further 5% giving a premium of £1,370.39 should the council wish to enter a 3-year binding agreement with Hiscox (until 10th December 2018).</p> <p>It was agreed to take insurance with Hiscox through Came and Company. Clerk to try to negotiate a 1 year agreement at the 3 year annual premium. If this is not possible the 3 year agreement will be entered with Hiscox.</p>	Clerk to contact Came and Company
83/15-16	<p>Grass cutting contract- The parish councils existing grounds maintenance contractor is ceasing to exist as of December 15. It was agreed that the clerk will get 3 quotes for the contract- from CGM, Truelink and Fordham Landscapes and this will be discussed at the next meeting.</p>	Clerk to obtain quotes
84/15-16	<p>Risk register- Risk register to be updated to cover additional risks in cemetery.</p>	Clerk to update
85/15-16	<p>Asset register- The asset register was discussed and dates of acquisition agreed. It was agreed to use current values of assets from Came and Company.</p>	Clerk to update and add to website
86/15-16	<p>Emergency plan update/Parish plan- Deferred until January meeting</p>	
87/15-16	<p>Flood plan- Deferred until January meeting</p>	
88/15-16	<p>Proposal for defibrillator- It was agreed not to pursue the proposal for a defibrillator in the village at present.</p>	
89/15-16	<p>To consider grant applications- HRA, HVHT and HMG</p> <p>The grant application for £500 from the HRA was approved.</p> <p>It was agreed to ask HMG and HVHT for further details of income and expenditure and to reconsider the applications at the next meeting.</p> <p>It was agreed to pay the sum of £400 for hedge cutting in the village to GB Landscapes</p>	Clerk to contact
90/15-16	<p>Finance-</p> <p>a) Payments since last meeting</p> <ol style="list-style-type: none"> 1) H Livermore-Salary October- £370.13 2) Royal British Legion- £30.00 <p>b) The following payments were approved:</p> <ol style="list-style-type: none"> 1) H Livermore salary November- £318.30 2) H Livermore expenses October and November- £86.18 3) CGM- Grass cutting- £360 	

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	<p>4) Cambridge Water Company-£17.51</p> <p>c) Budget update- Budget spreadsheet was sent out prior to the meeting. All spending is in line with the budget for 15-16</p> <p>d) Clerk pay by standing order- It was agreed to pay the clerk by monthly standing order.</p> <p>e) Bank reconciliation- Bank reconciliation as of 23rd November 15 was agreed.</p> <p>f) East Anglian Air Ambulance request for donation- It was agreed not to donate to this charity at present as it is not the norm for parish councils to donate to large charities.</p>	
91/15-16	<p>Clerk's report</p> <p>A) Phone box consultation- SCDC have provided a notice which was placed in the phone box on 12th November 15 for a period of 1 month. This gives parishioners the opportunity to comment on the adoption of the phone box by the PC.</p> <p>B) Hedge maintenance along cycleway- Covered in open forum</p> <p>C) St John's Lane- Update on reporting to Cambs County Council and Anglian water- The clerk reported the issue of flooding in St John's Lane to CCC in October, but has not had a response. Cllr William will follow up with CCC highways</p>	Clerk to email JW with details
92/15-16	<p>Update on sale of Lugg's Lane- Very little progress on this at present. The last correspondence from the solicitor was on 30th October who indicated she was still instructed and will be ready to exchange shortly.</p>	
93/15-16	<p>A14 Update- MS had sent out a report on the A14 prior to the meeting.</p>	
94/15-16	<p>Proposal for bench on old village green- It was agreed to purchase and affix a plaque in memory of Cathy Clarke to the bench currently at Priory Road. and to ensure that the bench is maintained, or if necessary replaced, in the future</p>	
95/15-16	<p>Correspondence received-</p>	

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	A) Changes to Parish Referral of Planning Applications to SCDC Planning Committee B) Local Plan update-SCDC C) Local Government boundary commission D) Email from Horningsea Village Hall Trust chairman re charge for PC meetings- It was agreed that the PC are happy to pay a charge of £30 per evening meeting paid on invoice.	Noted Noted Noted Clerk to contact
96/15-16	Councillor training- It was agreed that councillor training will take place sometime in early 2016. Date to be arranged	Clerk to contact CAPALC
97/15-16	Notices and matters for next meeting: Parish plan/Emergency plan Flood plan Grass cutting contract	